

BUFT International Students Admission Policy		
Code: B.I.S.A.P.23	Area: Academic	
Policy Owner: BUFT	Version: 1.0	Date: 01 Nov 2023
Policy developer/Reviewer: IQAC	Review Date: --- --- ---	

VERSION HISTORY

Version	Authorized by	Approval Date	Details
1.0	BUFT	---	New Policy
---	---	---	---
---	---	---	---
---	---	---	---

PURPOSE AND SCOPE

This policy describes the principles and procedures that govern the selection and admission of international students into a program of study offered by BGMEA University of Fashion & Technology (BUFT).

This policy applies to all international students seeking admission into a program of study at BUFT that leads to an award under the Bangladesh National Qualifications Framework (BNQF). It does not apply to domestic students. Domestic students seeking admission should refer to the Domestic Student Admission Policy.

Table of Contents

VERSION HISTORY	11
PURPOSE AND SCOPE	1
1. INTRODUCTION	2
2. APPLICATION PROCESS	2
3. KEY INFORMATION.....	3
Intake: Twice a year	3
Minimum Requirements for Admission:.....	3
Tuition fees	4
Scholarship.....	4
Living in Bangladesh.....	4
Transport.....	4
Food	4
Medical Services	5

1. INTRODUCTION

BUFT encourages the admission of foreign students to different programs. If a student fulfills the general admission requirements for the specific program, s/he will apply online along with an application addressed to the Director, International Student's Affairs along with the Official Academic Transcripts issued by the previous institutions.

The Equivalence Committee of BUFT will assess the papers of the student and make an evaluative recommendation. Based on the recommendation, the Dean of the respective faculty will confirm the admission of the student. It is to mention that the Chair of the Department or the Dean of the Faculty concerned will determine the credit requirements for the student for the specific program.

2. APPLICATION PROCESS

1. First of all an international student has to go through the Programs that BUFT offers, Admission Eligibility, and Tuition Fees of the respective Program then choose one among them for study. (URL – <https://www.buft.edu.bd>)
2. Apply Online: Has to apply online by filling up the application form and click the submit button. (URL – <https://www.buft.edu.bd/admission/home>).
3. Has to upload scanned copies of following required papers:

Certificates & Transcripts: Copies of all Official Academic Certificates and Transcripts issued by the previous institutions and Equivalent Certificates (that certify applicant's degree is accepted globally).

Passport: A copy of valid Passport (page containing applicant's details).

Statement of Purpose: A Statement of Purpose (SOP) to let the admission panel know about applicant's career path, interests, professional contributions, goals and the driving force behind pursuing a particular program.

Solvency Certificate: A Bank Solvency Certificate to proof an applicant's capability to complete the degree from BUFT.

Health Fitness: A recent Health Fitness Report to ensure an applicant's physical fitness.

4. The applicant shall receive an automatically generated Admit Card for the admission test through email.
5. Successful applicants will get '**Admission Offer Letter**' from BUFT. Unsuccessful applicants can reasonably expect to receive feedback on their application on request. The Admission Office of BUFT will provide this feedback.

6. After receiving the Offer Letter, the applicant needs to apply for a '**Student Visa**' at the Bangladesh Embassy/High Commission in applicant's country.
7. After receiving the Visa, the applicant has to email the Registrar Office and send the scanned copies of Passport, Visa, Offer Letter, Air ticket or Flight itinerary. (**Email: registrar@buft.edu.bd**).
8. A representative from the Registrar's Office will receive the applicant from the airport.
9. Student upon arrival should immediately report to the university admission office and complete all the required official formalities of enrollment. All payment will be made in Cash (in BDT*). BDT – Bangladeshi Taka.
6. **Closing Date of Admission:** All admission related announcements are typically made two months before commencing each of the enrollment semester. However, anyone can communicate to admission office anytime for queries including possibility of deferring admission for one semester after receiving confirmation of admission.

3. KEY INFORMATION

Intake: Twice a year

Spring (January-June) & Fall (July-December)

Minimum Requirements for Admission:

Undergraduate:

- Education Board: Total CGPA in SSC & HSC 8.00 out of 10.0 with minimum GPA 3.5 or equivalent grades at each level. Or
- British Curriculum: GCE O-Levels and A-Levels: O-Levels in five subjects with Average Grade Point of 2.5 or above and A-levels in two subjects with Average Grade Point of 2.0 or above (Scale: A=5, B=4, C=3, D=2 & E=1). Or
- US High School Diploma, IB Diploma Programme (IB-DP) or equivalent.

Graduate:

- Minimum CGPA 2.0 out of 4.00 in Bachelor's Degree or equivalent.
- Admission Test is waived for international students having a minimum score of 1500 (OLD) or 1000 (New) in SAT or 500 (CBT 233/IBT 79) in TOEFL or minimum 6.5 in IELTS.

Tuition fees

The tuition fee for everyone is the same, regardless of their nationality. For more information on tuition fees web link:

<https://buft.edu.bd/tuition-fees>



Scholarship

Students of BUFT have a fair chance to receive scholarship for their education on the basis of their academic results. Students are advised to apply to the concerned Head of the Department if they are qualified.

Living in Bangladesh

Bangladesh is a warm, hospitable country known for its lush greenery, numerous water streams, and vibrant cultural exhibitions. However, due to the language barrier, many international students may face difficulty in understanding the practices and lifestyles of Bangladeshis. Foreigners will find many in Bangladesh to communicate by using English but still we suggest international students to learn the basics of Bangla language to comfortably communicate with local people, especially those who provide basic services. BUFT's Registrar Office is in the process of creating an introductory Bangla Language program where foreign students can learn basic Bangla language for communications.

Transport

BUFT provides transport facility for the local students from various points of the city to the University. International students can also avail of the facility. Students however are advised to reside at locations nearer must live nearby the bus stops on BUFT bus service routes. Dhaka city is one of the most crowded cities in the world. So, the international students should be aware of the transport system and services. Rickshaw is an integral part of Dhaka city. The fares for rickshaw rides are cheaper than most other transport services. However, there is no fixed fare rate for rickshaws. Therefore, it would be wiser to research on the fares before taking any transport service to avoid swindling. Buses are another cheaper source of traveling. CNG autorickshaws are comparatively costlier but faster than buses and rickshaws. However, they do not follow the meter for the travel fare. They can demand an amount desirable to them. There are also other forms of transportation services like Uber and Pathao (riding by bikes hired online) but those are comparatively costlier than all other forms of transport.

Food

Uttara Model Town near the BUFT is a good place to reside. In Uttara there are many food shops and convenient stores. From there, international students can easily buy prepared food or materials for cooking. Daily food items can be purchased almost at the door steps.

Medical Services

BUFT has an 'On Campus Medical Center' where emergency preliminary treatments are provided. For medical support, check DSW section on BUFT website.